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| **JOB TITLE**: | Production Manager |
| **DEPARTMENT**: | Operations |
| **COMPANY:** | Brett Aggregates Ltd |
| **LOCATION**: | Cliffe |
| **REPORTS TO**: (Job Title of immediate supervisor) | Operations Manager |
| 1. **ORGANISATION:** (Show where this job fits in the organisation)   Operations Director  |  Operations Manager  |  Production Manager  |  Operational Team  (c. 21 employees) | |
| 1. **RESOURCES:**   Budget(s) Controlled/Influenced:  Responsible for preparation of and working to budgets. Working with the Site Operations Manager on all elements of cost control for the site. Budget spend influenced £1-2 million.  Number of Direct/Indirect Subordinates:  One Production Supervisor  Three Charge Hands  Admin Staff  15 Operatives  Plant/Equipment Responsible For:  Sand and Gravel Processing Plant  Wheeled Loading Shovels  Telehandler  Excavator  Site Vehicles  Key Internal/External Contacts:  Internal  Shift Operatives, Operations Manager, Operations Director, and support teams including Sales, Rail and Marine Logistics, Accounts, and IT.  External  First point of contact on-site for Customers, Regulatory Bodies (HSE, EA), Shipping Companies, and Local Residents. | |
| 1. **PURPOSE OF THE JOB**: (What is the main reason for this job to exist? How does it add value to the Company?)   To manage production operations ensuring safe, efficient, and compliant handling of materials and the production of quality products. Maintaining safety and operational standards, whilst meeting production targets and managing costs within set budgets. | |
| 1. **PERSON SPECIFCATION**   Essential:   * Strong SHE leadership and knowledge of Health and Safety legislation & Quarry Regulations. * Experience in managing production operations. * Strong financial understanding and budget management skills. * Excellent organisational skills, particularly in a high-pressure environment. * Good IT skills. * Problem-solving ability and confidence in dealing with regulatory bodies. * Experience managing shifts in an aggregate production environment.   Desirable   * Experience in inert waste management. * Experience working with customers and managing expectations. * Familiarity with ISO 9001, 14001, and 45001 systems. | |